



Republic of the Philippines
Province of Surigao del Sur
Municipality of San Miguel



Office of the Secretary to the Sangguniang Bayan

December 23, 2025

The Sangguniang Panlalawigan
Tandag City

Sir & Madam:



Respectfully submitted the herein Municipal Ordinance No. 79,
Series of 2025, of this municipality which is self-explanatory for SP's
review and approval.

Thank you.

Respectfully yours,


LALAIN ELZALDE-PRAMBITA
Secretary to the Sangguniang Bayan 1



Republic of the Philippines
Province of Surigao del Sur
Municipality of San Miguel



Refer to: *Committee on Laws and Justice and Human Rights/
Ways and Means and Taxation*

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Office of the Sangguniang Bayan

(Twenty Second Sanggunian of the Municipality of San Miguel)

EXCERPTS FROM THE MINUTES OF THE 17TH REGULAR SESSION OF THE SANGGUNIANG BAYAN OF SAN MIGUEL, SURIGAO DEL SUR, HELD ON DECEMBER 15, 2025 AT THE SESSION HALL.

Present:	Honorable Alfeo G. Perez, Jr.	-	-Vice Mayor (Presiding Officer)
	Honorable Milva C. Yu	-	-SB Member
	Honorable Ruth C. Guinsod	-	-SB Member
	Honorable Rebecca R. Gascon	-	-SB Member
	Honorable Dominador M. Empedrad, Jr.	-	-SB Member
	Honorable Alfcris Reztan S. Perez	-	-SB Member
	Honorable Fidlireto G. Nazi	-	-SB Member
	Honorable Julieta C. Lobaton, Jr.	-	-SB Member
	<u>Ex-Officio Members:</u>		
	Honorable Rico H. Maca	-	-IPM Representative
	Honorable Lejohn H. Elizalde	-	-SKF President
Absent:	Honorable Celso B. Bangoy	-	-SB Member
	Honorable Gladys Mae E. Corilla	-	-ABC President, on leave.



ORDINANCE NO. 79
Series of 2025

AN ORDINANCE ADOPTING DISPOSAL COMMITTEE RESOLUTION NO. 1, SERIES OF 2025, ENTITLED: "A RESOLUTION PRESCRIBING THE GUIDELINES ON THE DISPOSAL OF ALL GOVERNMENT-OWNED PLANT, PROPERTY, AND EQUIPMENT (PPE) PURSUANT TO COA-DBM JOINT CIRCULAR NO. 2024-1."

Authored by : Honorable Rebecca R. Gascon
Seconded by: All members present

Explanatory Note

WHEREAS, Section 16 and Section 17 of Republic Act No. 7160, otherwise known as the Local Government Code of 1991, mandate local government units to ensure effective governance, accountability, and prudent management of government resources;

WHEREAS, the Commission on Audit (COA) and the Department of Budget and Management (DBM) issued Joint Circular No. 2024-1, otherwise known as the Revised Manual on the Disposal of Government Properties, prescribing updated policies, procedures, and guidelines in the disposal of government-owned Plant, Property, and Equipment (PPE);

WHEREAS, the Municipality of San Miguel, Surigao del Sur recognizes the need to adopt standardized, transparent, and accountable procedures in the disposal of government-owned PPE to ensure compliance with existing laws, rules, and regulations;

WHEREAS, the Local Government Disposal Committee (LGDC) of the Municipality of San Miguel passed Disposal Committee Resolution No. 1, Series of 2025, prescribing the Guidelines on the Disposal of all Government-Owned Plant, Property, and Equipment, in accordance with COA-DBM Joint Circular No. 2024-1;

WHEREAS, there is a need for the Sangguniang Bayan to formally adopt and institutionalize the said guidelines to ensure uniform application and effective implementation within the Municipality;

NOW THEREFORE

Be it ordained by the Sangguniang Bayan of the municipality of San Miguel, Surigao del Sur, in session assembled that:

SURIGAO DEL SUR	Tanggapan ng Sangguniang Panlalawigan	Date: _____
		Time: _____
	OSSP-SDS-25-05392	Received by: _____
	Telephone No.: (086) - 211 - 5832 E-Mail: tpsurigaosur@yahoo.com	

[Signature]

[Signature]

SECTION 1. ADOPTION OF DISPOSAL COMMITTEE RESOLUTION AND GUIDELINES. Disposal Committee Resolution No. 1, Series of 2025, entitled "A Resolution Prescribing the Guidelines on the Disposal of all Government-Owned Plant, Property, and Equipment (PPE) pursuant to COA-DBM Joint Circular No. 2024-1," together with its attached Guidelines, is hereby ADOPTED, APPROVED, and INSTITUTIONALIZED as official policy of the Municipality of San Miguel, Surigao del Sur.

SECTION 2. INCORPORATION BY REFERENCE. The Guidelines on the Disposal of Government Properties, as prescribed by the Local Government Disposal Committee and attached hereto, are hereby incorporated by reference and shall form an integral part of this Ordinance as Annex "A."

SECTION 3. SCOPE AND COVERAGE. This Ordinance shall apply to all offices, departments, units, and instrumentalities of the Municipal Government of San Miguel and shall govern the disposal of all government-owned Plant, Property, and Equipment (PPE), whether unserviceable, obsolete, beyond economic repair, surplus, or no longer needed for public service.

SECTION 4. IMPLEMENTATION AND ENFORCEMENT. The Local Government Disposal Committee (LGDC), together with the Municipal Budget Officer, Municipal Accountant, Municipal Treasurer, Supply Officer, and other concerned offices, are hereby directed to implement and strictly enforce this Ordinance and the adopted Guidelines in accordance with COA-DBM Joint Circular No. 2024-1 and other applicable laws, rules, and regulations.

SECTION 5. COMPLIANCE WITH AUDITING AND ACCOUNTING RULES. All disposal activities undertaken pursuant to this Ordinance shall be subject to existing accounting and auditing laws, rules, and regulations, and shall be properly documented to ensure transparency, accountability, and audit compliance.

SECTION 6. SEPARABILITY CLAUSE. If any provision of this Ordinance is declared invalid or unconstitutional, the remaining provisions not affected thereby shall remain in full force and effect.


SECTION 7. REPEALING CLAUSE. All ordinances, resolutions, executive issuances, or parts thereof inconsistent with this Ordinance are hereby repealed or modified accordingly.

SECTION 8. EFFECTIVITY. This ordinance shall take effect upon its approval.

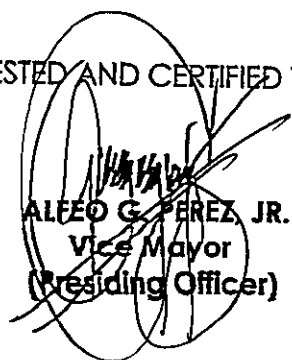
Enacted: December 15, 2025.

As disposed of by the Presiding Officer
Ayes (9) Honorable Yu, Honorable Guinsod, Honorable Gascon, Honorable Empedrad, Jr., Honorable Perez, Honorable Nazi, Honorable Lobaton, Jr., Honorable Maca and Honorable Elizalde.
Nayes (0)
Abstained (0)

I HEREBY CERTIFY to the correctness of the foregoing ordinance.


MICHAEL S. FEGURO
Local Legislative Staff Officer IV
Acting Secretary

ATTESTED AND CERTIFIED TO BE DULY ENACTED:


ALFEDO G. PEREZ JR.
Vice Mayor
(Presiding Officer)

APPROVED:


MICHAEL T. CORILLA
Municipal Mayor

Date: 12-19-25